ACTION POINTS

Fulford Parish Council
Neighbourhood Plan Working Group

Thursday 16th April 2026
St Francis Church Hall, Meir Heath

Present:
Cllr Sue White
Cllr Derek Brindley
Cllr Alec Sandiford
Cllr Angela Noblett
Cllr Andrew Lovatt
Cllr Janet Crossley

In attendance:
Mrs Gemma Keiher-Knapper (Clerk/RFO)
Mrs Hannah Barter (Planning Consultant)

Meeting started at 10:00hrs

Apologies
Cllr Brunt and Cllr Baskin

- **Settlement Assessment**

The meeting went through the settlement assessment updating the document on behalf of Stafford Borough Council. The Clerk will submit the updates.

- **Local Green Spaces REMINDER**

Still not completed by Councillors for any Local Green Spaces identified in their Wards. Councillors are now required to complete a Local Green Space Assessment Report for each of their areas. If paper copies are required, let the clerk know and councillors can handwrite their reports for the Clerk to type up. They must be submitted before or brought along to the next Neighbourhood plan meeting at the very latest.

A description and table for each space, add a couple of pictures and a redline map to show the extent of the area. The rest of the report we will draft after the informal consultation.

Online mapping tools that might be helpful are:

- https://magic.defra.gov.uk/
- https://www.lidarfinder.com/
- https://www.staffordshire.gov.uk/onthemap/onthemap.aspx

- https://flood-map-for-planning.service.gov.uk/map?cz=403537.6,317162.4,17.903278&seg=sw,hr

- **https://designatedsites.naturalengland.org.uk/GreenInfrastructure/map.aspx**

Grindley Park and the SBC Land – Cllr Baskin
Cockieshall Lane Land – Cllr Meredith
Fulford Green – Cllr Meredith
Hilderstone Allotments – Cllr Crossley
West View Green – Cllr Brunt
Leadendale Green – Cllr Brunt
Football Pitch – Cllr Brunt
Cricket Pitch – Cllr Brunt
Saverley Green Green – Cllr White
Stallington play park – Cllr White
Blythe Bridge Green and locations – Cllr Sandiford
Blythe Bridge Allotments – Cllr Sanidford
The Common – Cllr Brunt
Woods on Hilderstone Road – Cllr Crossley

If you identify anymore in your Ward please complete a template and submit it.

- **Business Consultation**

The Clerk is building a list of businesses to invite, and invites should be ready for the next Neighbourhood plan meeting, where plans can be made for the event at Fulford Village Hall on Monday 15th June at 1930hrs.

- **Next Steps**

After the May meeting the plan will be submitted to SBC for Screening in May/June.

Regulation 14/Six Public Consultation September
-Leaflet to households to include brief descriptions of policies.
-Hard copies of the plan available to view in public areas.
-Residents given the opportunity to make representations of the plan on an approved form.
-December 26 Examination.
-May 27 Referendum to correspond with Elections.

- **Next Meeting**

Wednesday 20th May at 1000hrs, Fulford Village Hall

- **Items for next meeting**

Approve completed Green Spaces for each Ward.
Inform Head of Planning SBC of meeting date, and that will be the last opportunity to come along and ask questions, as it will be submitted for screening following the May meeting.

Meeting Closed at 1055hrs